

Thank you for purchasing a Sealey product. Manufactured to a high standard this product will, if used according to these instructions and properly maintained, give you years of trouble free performance.



IMPORTANT: PLEASE READ THESE INSTRUCTIONS CAREFULLY. NOTE THE SAFE OPERATIONAL REQUIREMENTS, WARNINGS & CAUTIONS. USE THE PRODUCT CORRECTLY AND WITH CARE FOR THE PURPOSE FOR WHICH IT IS INTENDED. FAILURE TO DO SO MAY CAUSE DAMAGE AND/OR PERSONAL INJURY AND WILL INVALIDATE THE WARRANTY. PLEASE KEEP INSTRUCTIONS SAFE FOR FUTURE USE.

1. SAFETY INSTRUCTIONS

1.1. ELECTRICAL SAFETY

WARNING! It is the user's responsibility to read, understand and comply with the following:

You must check all electrical equipment and appliances to ensure they are safe before using. You must inspect power supply leads, plugs and all electrical connections for wear and damage. You must ensure the risk of electric shock is minimised by the installation of appropriate safety devices. An RCCB (Residual Current Circuit Breaker) should be incorporated in the main distribution board. We also recommend that an RCD (Residual Current Device) is used with all electrical products. It is particularly important to use an RCD with portable products that are plugged into an electrical supply not protected by an RCCB. If in doubt consult a qualified electrician. You may obtain a Residual Current Device by contacting your Sealey dealer. **You must** also read and understand the following instructions concerning electrical safety:

- 1.1.1. The **Electricity At Work Act 1989** requires all portable electrical appliances, if used on business premises, to be tested by a qualified electrician, using a Portable Appliance Tester (PAT), at least once a year.
- 1.1.2. The **Health & Safety at Work Act 1974** makes owners of electrical appliances responsible for the safe condition of the appliance and the safety of the appliance operator. **If in any doubt about electrical safety, contact a qualified electrician.**
- 1.1.3. Ensure the insulation on all cables and the product itself is safe before connecting to the mains power supply. See 1.1.1. & 1.1.2. above and use a Portable Appliance Tester (PAT).
- 1.1.4. Ensure that cables are always protected against short circuit and overload.
- 1.1.5. Regularly inspect power supply, leads, plugs for wear and damage and all electrical connections to ensure that none are loose.
- 1.1.6. **Important:** Ensure that the product voltage matches the power supply to be used.
- 1.1.7. **DO NOT** pull power plugs from sockets by the power cable.
- 1.1.8. **DO NOT** use worn or damaged leads, plugs or connections. Immediately replace or have repaired by a qualified electrician. A UK 3 pin plug with ASTA/BS approval is fitted. In case of damage, remove and fit a new plug according to the following instructions (discard old plug safely):

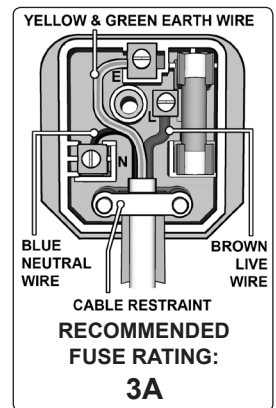
(UK only - see diagram at right). **Ensure the unit is correctly earthed via a three-pin plug.**

- a) **Connect the GREEN/YELLOW earth wire to the earth terminal 'E'.**
- b) **Connect the BROWN live wire to live terminal 'L'.**
- c) **Connect the BLUE neutral wire to the neutral terminal 'N'.**
- d) **After wiring, check that there are no bare wires, that all wires have been correctly connected, that cable outer insulation extends beyond the cable restraint and that the restraint is tight.**

1.2. GENERAL SAFETY

- ✓ Familiarise yourself with the application and limitations of the shredder, as well as the specific hazards.
- WARNING!** Isolate the shredder from the electrical supply before emptying the bin.
- ✓ Maintain the shredder in good condition (use an authorised service agent).
- ✓ Locate the shredder in a suitable area. **DO NOT** position in direct sunlight, or in areas of extreme temperature.
- ✓ Keep children and unauthorised persons away from the shredder during use.
- ✓ Ensure paper clips and staples are removed from sheets before shredding.
- ✓ Empty the bin regularly, **DO NOT** allow the bin to over fill as this may cause the shredder to jam.
- ✓ Remove ill fitting clothing. Remove ties, watches, rings, other loose jewellery and contain and/or tie back long hair.
- x **DO NOT** use the shredder for any purpose other than that for which it is designed.
- x **DO NOT** get the shredder wet or use in damp or wet locations or areas where there is condensation.
- x **DO NOT** use to shred compact discs.
- x **DO NOT** shred greetings cards with sound chips or batteries.
- x **DO NOT** touch the exposed cutting blades under shredder head.
- x **DO NOT** feed more than 5 sheets through the shredder at a time.
- x **DO NOT** use petrol based lubricants on the shredder.
- x **DO NOT** operate the shredder when you are tired, under the influence of alcohol, drugs or intoxicating medication.
- ✓ When not in use, switch off the electrical supply. Store in a safe, dry, childproof location.
- WARNING! DO NOT dismantle the shredder. To do so may result in damage to the shredder and/or personal injury and will invalidate the warranty. Internal maintenance, which will require dismantling the shredder, must only be undertaken by an authorised service agent.**

This appliance is not intended for use by persons (including children) with reduced physical, sensory or mental capabilities or lack of experience and knowledge, unless they have been given supervision or instruction concerning the use of the appliance by a person responsible for their safety. Children should be supervised to ensure that they do not play with the appliance.



2. SPECIFICATIONS

Cross-cut document shredder suitable for personal or office shredding of confidential paperwork. Intergrated auto-reverse function for easy removal of jammed paper. Takes up to 5 sheets at a time. Built in viewing window enables user to determine when bin is full.

Model No: **PS01CC**
Voltage: 230V
Paper Entry Width: 220mm
Shredding Type: Cross Cut
Cutting Size: 4 x 40mm
Shredding Speed: 2.2mtr/min
Maximum Sheet Capacity: 5
Bin Capacity: 8.5ltr
Noise Power: 72dB.A

3. OPERATION

☐ **WARNING! Ensure you read, understand and apply the safety instructions in Section 1 before use.**

3.1. Set Up

3.1.1. Place the shredder on a firm, level surface.

3.1.2. Ensure that the shredder head (fig.1-A) is correctly positioned in the bin (fig.1-D).

Note: The PS01CC has a safety feature that automatically turns off the shredder should the shredder head be removed from the bin.

3.1.3. Connect the shredder to the power supply and slide the Auto/Off/Reverse switch (fig.1-B) to 'AUTO'.

3.2. Shredding

3.2.1. Place the sheets to be shredded into the paper entry slot (fig.1-C). Small sheets, such as envelopes or receipts should be placed in the centre of the paper entry slot (fig.1-C).

3.2.2. The shredder will automatically start up and shred the sheets. Once the shredding operation is completed, the shredder will stop.

☐ **WARNING! DO NOT** exceed 5 sheets per shredding operation. Excessive sheets will cause the shredder to jam.

3.2.3. Observe the quantity of shredded material in the bin (fig.1-D) through the built in viewing window (fig.1-E).

3.3. Sheet Jam

3.3.1. If the shredder jams during operation, slide the Auto/Off/Reverse switch (fig.1-B) to 'REV' and gently extract the sheets. **DO NOT** attempt to yank the sheets from the paper entry slot (fig.1-C).

3.4. Overload Protection

3.4.1. The PS01CC is equipped with an overload protection device which will operate if the motor is overloaded.

3.4.2. If the overload protection device is triggered, disconnect the shredder from the power supply and leave for at least 25 minutes to allow the motor to cool down.

3.4.3. Reconnect the shredder to the power supply and extract any sheets from the paper entry slot (fig.1-C) as described in Section 3.3.

3.4.4. Slide the Auto/Off/Reverse switch (fig.1-B) to 'AUTO' and continue normal operation.

3.5. After Use

3.5.1. Once the shredding operation has been completed, slide the Auto/Off/Reverse switch (fig.1-B) to 'OFF'.

3.5.2. Disconnect the shredder from the power supply.

3.5.3. Remove the shredder head (fig.1-A) and safely dispose of the shredded material from the bin (fig.1-D).

3.5.4. Replace the shredder head (fig.1-A) and store the shredder in a safe, dry, childproof location.



fig.1

Environmental Protection



Recycle unwanted materials instead of disposing of them as waste. All tools, accessories and packaging should be sorted, taken to a recycle centre and disposed of in a manner which is compatible with the environment.



When the product is no longer required, it must be disposed of in an environmentally protective way. Contact your local solid waste authority for recycling information.

NOTE: It is our policy to continually improve products and as such we reserve the right to alter data, specifications and component parts without prior notice.

IMPORTANT: No liability is accepted for incorrect use of this product.

WARRANTY: Guarantee is 12 months from purchase date, proof of which will be required for any claim.

INFORMATION: For a copy of our latest catalogue and promotions call us on 01284 757525 and leave your full name and address, including postcode.



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